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Sent: Thursday, June 18, 2020 12:36 PM
Subject: Flash Update - COVID Health Screening Questionnaire



June 18, 2020

Dear NYSAR members,

The New York State, Department of Health (DOH) published “Interim Guidance for Real Estate Services During the COVID19 Public Health Emergency” for those regions currently at Phase 2 and beyond. In the guidance document, it states that licensees should require every seller/landlord/buyer/tenant to complete a health screening questionnaire. The guidance document provides the questions that should be asked.

NYSAR has developed a simple health screening questionnaire for members to utilize. It should be noted that use of the screening questionnaire is not mandatory but a seller or a broker with seller’s permission, may require every potential buyer/tenant to complete the questionnaire as a prerequisite to viewing property. NYSAR strongly recommends the screening questionnaire should be done remotely to the greatest extent possible (phone, email, web etc.) so as to avoid potential in-person contact and exposure to COVID-19 in the event the person answers yes to any question. A licensee may read the questions from the questionnaire to the consumer over the phone and fill in the appropriate information and responses (a log book that contains the consumers identity, contact information and responses to the questions would also be

permitted).

The document will only be used for the purposes of tracking and tracing in the event there is a COVID-19 exposure. The document must not be used for any other purpose. The questionnaire is not a legal document and as such, is not required to be signed.

You can download a word version [HERE](#). You can download a fillable .pdf version [HERE](#).

Questions about the health screening questionnaire should be directed to the NYSAR Legal Hotline. The legal hotline is available Monday-Friday, 9:00am-4:00pm at 518-436-9727 or 518-43-NYSAR.
