

March 16, 2020

Good morning,

The coronavirus situation has certainly uprooted many aspects of our lives. One impact on NYSAR members is losing access to continuing education needed for license renewal due to in-class course cancellations.

Current law provides for hardship extension waivers when licensees are unable to complete their continuing education requirement for license renewal. We are happy to report that the NYS Department of State (DOS) will grant six (6) month waivers to students who are unable to complete their education due to the state of emergency.

Licensees requiring a waiver must provide evidence of a bona fide hardship precluding completion of the continuing education requirements prior to the time the renewal application is to be filed. A licensee seeking such a waiver shall go through the renewal process using eAccessNY. When filling out the renewal application, the licensee would indicate that they did not complete the required continuing education. Choose the option to upload documents and provide: 1) all documentation demonstrating such hardship and 2) a written request for such waiver. The DOS will notify you if the waiver was granted.

The DOS is now working on a notification that will be posted on their website and sent via email. Please look for the notification from DOS and further updates from NYSAR.

NYSAR will continue to monitor the impact of the state of emergency on our members. Please look for email and social media alerts, and check [NYSAR.com](https://www.nysar.com) often.

Regards,
Duncan MacKenzie
NYSAR Chief Executive Officer